

**GRANDVIEW ELEMENTARY SCHOOL  
VOLUNTEER SIGN-UP FORM**

Help us and you'll help your child succeed at school! Please complete this form and check the areas on the back where you would like to get involved. Completing this form does not commit you to any certain task. Thanks for doing your part!

**Volunteer Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ **Alternate Phone # :** \_\_\_\_\_

**Email Address (please print clearly):** \_\_\_\_\_

**Preferred Way to Contact:** \_\_\_\_\_ **Best Time to Receive Calls:** \_\_\_\_\_

**I'd like to help (circle all that apply):**    **During School**    **After School**    **Evenings**    **Weekends**

**I am the parent/guardian/relative of (please circle if applicable):**

**Child's Name:** \_\_\_\_\_ **Teacher:** \_\_\_\_\_

**Child's Name:** \_\_\_\_\_ **Teacher:** \_\_\_\_\_

**Child's Name:** \_\_\_\_\_ **Teacher:** \_\_\_\_\_

**Or**

**I am a Community Member/Business Owner/BEST Partner (please circle if applicable):**

**Business Name:** \_\_\_\_\_

\_\_\_\_\_ Date Received

\_\_\_\_\_ Background Check

\_\_\_\_\_ Orientation

**I am interested in the following area/s (please check all that apply):**

|   |   |  |
|---|---|--|
| <input type="checkbox"/> Book Fair                                | <input type="checkbox"/> Garden of Hope           | <input type="checkbox"/> School Clubs                      |
| <input type="checkbox"/> Box Tops/Campbell's Labels for Education | <input type="checkbox"/> Grant Writing            | <input type="checkbox"/> Service Learning Projects         |
| <input type="checkbox"/> Bulletin Boards                          | <input type="checkbox"/> Library                  | <input type="checkbox"/> Snowball Express                  |
| <input type="checkbox"/> Class Parent                             | <input type="checkbox"/> Lunchroom Duty           | <input type="checkbox"/> Story Time Reader                 |
| <input type="checkbox"/> Class Room Helper                        | <input type="checkbox"/> Market Day               | <input type="checkbox"/> Teacher Appreciation Lunch        |
| <input type="checkbox"/> Computer Lab                             | <input type="checkbox"/> Mentoring                | <input type="checkbox"/> Vision Screening                  |
| <input type="checkbox"/> Copy Crew                                | <input type="checkbox"/> One-to-One Reading Coach | <input type="checkbox"/> Work with Individual Students     |
| <input type="checkbox"/> Fall Festival                            | <input type="checkbox"/> Picture Day              | <input type="checkbox"/> Work with Small Group of Students |
| <input type="checkbox"/> Field Trip Chaperone                     | <input type="checkbox"/> Reading Assessments      |  |
| <input type="checkbox"/> Fundraising                              | <input type="checkbox"/> Recycling Program        |  |

**Is there another way you would like to help? Please tell us about any special talents you have or other areas of interest:** \_\_\_\_\_

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**Is there another family member/friend who would like to volunteer? Please provide name/contact information:** \_\_\_\_\_

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**NOTE:** For the protection of our students, all volunteers working directly with students or in our school must have a current Background Check on file. Please ensure any family member wishing to attend Field Trips complete this process at the beginning of the school year. Thanks again for making a difference a Grandview!

**GRANDVIEW ELEMENTARY SCHOOL  
VOLUNTEER OPPORTUNITIES**

| Volunteer Description   | Time of Year                    | Time Commitment       |
|---|---------------------------------|-----------------------|
| <b>BOOK FAIR</b><br>We need volunteers to help with set up, assisting students with their selections/budget, cash register, tear down. Did you know Grandview earns funds from our Book Fairs to purchase much needed items for our library?  | One week in the Fall and Spring | 2 hours               |
| <b>BOX TOPS/CAMPBELL'S LABELS FOR EDUCATION</b><br>Volunteers collect, count, and send in Box Tops and Campbell's Labels for Education. This can be done from home! Grandview actually earns cash for Box Tops and points for Campbell's that are exchanged for items to help our students and teachers! Great opportunity for volunteers who have full time jobs but still want to help! | Ongoing                         | 1 hour per month      |
| <b>BULLETIN BOARDS</b><br>We are looking for creative volunteers to decorate bulletin boards in our school.   | Ongoing                         | 1 hour per month      |
| <b>CLASS PARENT</b><br>Assist teacher with grading papers, entering grades, putting packets together, updating classroom bulletin boards, etc.  | Ongoing                         | 1 hour per week       |
| <b>CLASSROOM GUEST SPEAKER</b><br>Volunteers needed to share their expertise/assist in the areas of science, social studies, math, language arts, health & wellness, music & arts, etc.   | Ongoing                         | 1 hour per month      |
| <b>COMPUTER LAB</b><br>Volunteers who are comfortable with a PC are needed to assist students in the computer lab. Training will be provided.   | Ongoing                         | 1 hour per week       |
| <b>COPY CREW</b><br>Volunteers will receive training on all equipment in the Work Room. Will be responsible for checking teachers mailboxes for materials to be copied, laminated, etc.   | Ongoing                         | 3 hours per week      |
| <b>FALL FESTIVAL</b><br>We need as many volunteers as possible to help make this fundraiser successful. Donations needed and coordinated for baskets, food, beverages, prizes, game ideas/supplies, set-up, working booths, tear-down and more. It is truly a team effort!  | Each Fall                       | 2 hours               |
| <b>FIELD TRIP CHAPERONE</b><br>We can use a helping hand or two with many of our field trips. Most chaperones are assigned a group of students to ensure they are safe, well behaved, learn a lot and have fun! Do you have a current Background on file?   | Ongoing                         | A few hours - all day |
| <b>FUNDRAISING</b><br>We are always looking for new and creative ways to raise funds for improved educational experiences for our students at Grandview. We need volunteers to come up with ideas, recruit other volunteers to help, implement ideas, etc.  | Ongoing                         | 1 hour per month      |
| <b>GARDEN OF HOPE</b><br>Our beautiful garden needs some TLC. If you have a green thumb and enjoy getting your hands dirty, this is the job for you!  | Ongoing                         | 1 hour per month      |
| <b>GRANT WRITING</b><br>Experienced Grants Writers are always welcome to write, assist in writing or review grants we are working on. If you have any resources or ideas please contact the Principal.  | Ongoing                         | 1 time per year       |
| <b>LIBRARY VOLUNTEER</b><br>There is always lots to do in our Library. We have an incredible selection of books that need to be inventoried and re-shelved. There are many other duties so our children always have access to books!  | Ongoing                         | 2 hours per week      |

| <b>Volunteer Description</b>  | <b>Time of Year</b>       | <b>Time Commitment</b>                 |
|---|---------------------------|--|
| <b>LUNCH ROOM DUTY</b><br>We need lunch room monitors to help students with any needs they may have. The cafeteria staff also appreciates volunteers who work the lunch line serving students their meals.  | Ongoing                   | 1 1/2 hours per week<br>(11am-12:30pm) |
| <b>MARKET DAY</b><br>Volunteers are needed to distribute Market Day flyers, collect order sheets, place orders, set up and distribute orders.   | Ongoing                   | 6 hours per month                      |
| <b>MENTORING</b><br>Volunteers needed to mentor students.   | Ongoing                   | 1 hour per week                        |
| <b>ONE-TO-ONE READING COACH</b><br>Extensive training provided. Coaches are assigned one student to work with throughout the school year. This is a big commitment but the rewards are priceless!   | Ongoing                   | 1 hour per week                        |
| <b>PICTURE DAY</b><br>Volunteers needed to collect order forms from classrooms, escort students to Commons for pictures, maintain noise level, etc.   | Each Fall and Each Spring | 3 hours                                |
| <b>READING ASSESSMENT</b><br>Assist with administering reading tests to students working with GRAP-E teacher. Training will be provided.  | 3 times per year          | 3-6 hours each time                    |
| <b>RECYCLING PROGRAM</b><br>Help us go green in anyway you can!   | Ongoing                   | 1 hour per month                       |
| <b>SCHOOL CLUBS</b><br>Grandview teachers offer wonderful opportunities for our students to enhance their skills such as joining the Academic Club, Chess Club, and more. Volunteers needed to help in many ways. Great opportunity for volunteers who are available in the evenings and weekends!          | Ongoing                   | 1 hour per month                       |
| <b>SERVICE LEARNING PROJECTS</b><br>Teachers are required to combine learning with community service projects as part of their curriculum. This is a fun way for kids to learn and make a difference! Help is always welcome with ideas, donations and your time and support.                               | Ongoing                   | 1 hour per month                       |
| <b>SNOWBALL EXPRESS</b><br>Help our students learn about the gift of giving and spending wisely! Volunteers needed to act as personal "elves" for our students as they do their holiday shopping. Help with set-up and closing needed as well.  | Each December             | 1-6 hours                              |
| <b>STORY TIME READER</b><br>Visit classrooms and spread the joy of reading!   | Ongoing                   | 1 hour per month                       |
| <b>STUDENT WORK DISPLAY</b><br>Our students work hard everyday and love seeing their work displayed throughout the school. We need volunteers to help us showcase their work.   | Ongoing                   | 1 hour per month                       |
| <b>TEACHER APPRECIATION LUNCH</b><br>Please help us make this day extra special for our Grandview teachers and staff! A team of volunteers needed to organize, solicit food/gift donations, set up, clean up and everything else it takes to let our teachers and staff know how much they are appreciated! | Each May                  | 1-4 hours                              |
| <b>WORK WITH INDIVIDUAL STUDENTS</b><br>Calling all volunteers who love to make a difference and work directly with students. How satisfying!   | Ongoing                   | 1 hour per month                       |
| <b>WORK WITH SMALL GROUP OF STUDENTS</b><br>Teachers many times need a volunteer to work with small groups of students in this classroom while he/she works with individuals.   | Ongoing                   | 1 hour per month                       |

**NOTE:** The number of hours listed in "Time Commitment" are approximates. Thank you for sharing your time, resources and talent!